



# Saltash Town Council



## Grant Application Form

APPLYING FOR: Community Chest Grant   
(Tick one box)  
Festival Fund Grant

DATE APPLICATION SUBMITTED:

Contact Name:	[REDACTED]
Position:	CHAIRMAN
Organisation:	SALTASH MUSIC, SPEECH & DRAMA FESTIVAL
Contact Address:	[REDACTED]
Telephone Number:	[REDACTED]
E-mail:	[REDACTED]
Status of Organization:	AFFILIATED TO THE BRITISH & INTERNATIONAL FEDERATION OF FESTIVALS.
Charity/Company number (if applicable)	Charity No: 1046226 Company No: /
What geographical area does your organization cover?	MAINLY CORNWALL & DEVON WITH OCCASIONAL ENTRIES FROM FURTHER AFIELD.

How long has your organization been in existence?	33 YEARS i.e. SINCE BEGINNING OF 1990.
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Please note that it may be asked to attend a meeting of the Policy and Resources Committee to answer questions on your application.

1. Organisation Background

	Date Applied	Project	Amount Applied for	Successful Y/N
Have you applied for a grant from Saltash Town Council within the last <u>5 Years</u> ?  (Please list – continue on a separate sheet if necessary)	2019	SALTASH MUSIC, SPEECH & DRAMA FESTIVAL	£1,000	YES
Please list the aims and objectives of your organization	THE OBJECT OF THE FESTIVAL IS TO ADVANCE THE EDUCATION OF THE PUBLIC IN THE ARTS OF MUSIC, SPEECH & DRAMA THROUGH COMPETITIVE PUBLIC PERFORMANCES ADJUDICATED BY PROFESSIONAL ADJUDICATORS, ALSO AFFILIATED TO THE FEDERATION OF FESTIVALS.			

What are the main activities of your organization?	<p>TO ORGANISE &amp; RUN AN AFFILIATED FESTIVAL PROVIDING A PLATFORM FOR ENTRANTS TO PERFORM IN A RELAXED ENVIRONMENT &amp; BE JUDGED BY FIRST CLASS PROFESSIONAL ADJUDICATORS.</p> <p>TO PROVIDE ENTRANTS &amp; THE GENERAL PUBLIC THE OPPORTUNITY TO WITNESS PERFORMANCES OF THE HIGHEST CALIBRE.</p> <p>TO DIRECT ENTRANTS, PARENTS, SUPPORTERS &amp; GENERAL PUBLIC TO THE TOWN OF SALTASH THUS BENEFITTING THE SHOPPING CENTRE &amp; LOCAL HOSTERIES.</p>
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	Yes / No or N/A
Are you part of a religious group?	NO
If application is for a Church – is it for anything other than a parish clock, Community Hall (used by all within the community) or environmental purposes?	N/A
If application is for a School – Is, it for anything other than environmental purposes or a project that does not benefit the wider community and is not in addition to statutory services?	N/A
If application is from an education, health or social service establishment – do you work in partnership with other groups?	N/A
If application is from an education, health or social service establishment – is project in addition to statutory services?	N/A

## 2. Your project

Project	Start Date	22 / 01 / 2024
	Finish Date	03 / 02 / 2024
	Total Cost	£ 5000 + (ESTIMATED) (LIKELY TO BE MORE)
	Grant Applied For	£ 1,000

Project title:	THE SALTASH MUSIC, SPEECH & DRAMA FESTIVAL
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<p><b>Description of project</b> (please continue on a separate sheet if necessary):</p>	<p>A COMPETITIVE MUSIC, SPEECH &amp; DRAMA FESTIVAL OPEN TO ANYONE FROM VERY YOUNG CHILDREN TO ADULTS OF SENIOR AGE REGARDLESS OF AGE, DISABILITY, GENDER, RELIGIOUS BELIEF, SEXUAL ORIENTATION OR IDENTITY. ALL ENTRANTS WILL BENEFIT FROM ADJUDICATION BY FIRST CLASS PROFESSIONAL JUDGES WHO ARE AFFILIATED TO THE BRITISH &amp; INTERNATIONAL FEDERATION OF FESTIVALS.</p>
<p><b>Where will the project/activity take place?</b></p>	<p>SALTASH WESLEY METHODIST CHURCH</p>
<p><b>Who will benefit from the project?</b> (What groups will benefit and approximately how many people will benefit in total)</p>	<p>a) ANYONE FROM VERY YOUNG CHILDREN TO ADULTS OF SENIOR AGE. (AS ABOVE)  b) MUSICAL GROUPS, ENSEMBLES, BANDS, ORCHESTRAS, CHOIRS &amp; BARBERSHOP CHORUSES, ETC.  c) GENERAL PUBLIC / AUDIENCES.  d) SCHOOLS &amp; EDUCATION.  e) TOWN OF SALTASH.</p>
<p><b>What evidence do you have that this project is required?</b> (This might be survey work or statistical evidence)</p>	<p>FOLLOWING AN UNWANTED BREAK OF 3 YEARS DUE TO COVID 19 WE ORGANISED A FESTIVAL IN JANUARY / FEBRUARY OF THIS YEAR WHEN WE RECEIVED OVER 300 ENTRIES COVERING 5 DAYS OF COMPETITION.</p>
<p><b>What support have you received for this project?</b> (Please tell us about any expressions of support you have received from outside your organization Consultation with Community)</p>	<p>EMAILS &amp; TELEPHONE CALLS FROM THE FEDERATION OF FESTIVALS, PERFORMERS, PARENTS, PRIVATE TEACHERS, SCHOOL TEACHERS, SCHOOLS &amp; GENERAL PUBLIC.  QUOTES SUCH AS :-  THANKS FOR A LOVELY FESTIVAL, SO GLAD THAT YOU ARE BACK, THANKS FOR ALL YOUR HELP, WHAT A GREAT GALA CONCERT, IT IS A PLEASURE TO BE BACK WITH THE SALTASH FESTIVAL.</p>

<p>How will the project be managed and how will you measure its success?</p>	<p>PROJECT COMMENCES A COUPLE OF WEEKS AFTER THE CONCLUSION OF THE PREVIOUS ONE. THROUGHOUT THE YEAR, OUR COMMITTEE OF VOLUNTEERS PRODUCE NEXT YEARS SYLLABUS, BOOK OF ADJUDICATORS, BOOK ADJUDICATORS ACCOMMODATION, ARRANGE PRINTING OF SYLLABUS, PROGRAMME, CERTIFICATES, REPORT FORMS, ETC. SUCCESS WILL BE MEASURED BY THE NUMBER OF ENTRIES RECEIVED &amp; THE AMOUNT OF SUPPORT.</p>
<p>Please give the timescale and key milestones for your project, including a start date and finish date.</p>	<p>ALL THE ABOVE IS UNDERTAKEN AT THE END OF FEBRUARY TO BEGINNING OF JANUARY OF THE NEXT YEAR. ACTUAL DATES FOR 2024 FESTIVAL ARE :- SPEECH &amp; DRAMA - MON. 22 JAN. TO WED. 24 JANUARY INCLUSIVE VOCAL - THURS. 25 JAN. TO SAT. 27 JAN. INC. INSTRUMENTAL - MON. 29 JAN. TO SAT. 3 FEBRUARY INCLUSIVE GALA CONCERT - SATURDAY 3 FEBRUARY.</p>
<p>What arrangements do you have in place to ensure safeguarding of children and /or young people and/or vulnerable people (applicable only if your project involves working with this client group)</p>	<ol style="list-style-type: none"> <li>1. WE HAVE A CHILD PROTECTION POLICY DETAILED IN THE SYLLABUS &amp; PROGRAMME TO PROTECT CHILDREN &amp; VULNERABLE ADULTS.</li> <li>2. WE HAVE 3 CHAPERONES APPROVED &amp; SIGNED BY CORNWALL COUNCIL.</li> <li>3. LIAISE WITH SALTASH WESLEY SO AS TO COMPLY WITH THE CHURCHES REGULATIONS</li> </ol>

3. How you will pay for your project.

<p>What will the money be spent on? (Provide a full breakdown of project cost(s) identifying what cost(s) this grant would be spent on)</p>	<p>AS PER THE ATTACHED ACCOUNTS</p>
<p>How will you promote STC once application and project are complete?</p>	<p>STC WILL BE DISPLAYED ON THE FRONT COVER OF THE PROGRAMME, ALL REPORTS, DISPLAYED ON THE 3 SCREENS IN THE CHURCH, ON ADVERTISING &amp; AT GALA CONCERT.</p>

Saltash Town Council considers Match Funding is extremely important. Please list any applications you have made for funding from other organisations in the table below:

Organization	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)
No OTHER APPLICATIONS			

Please confirm the bank account your project is using is in the project's name/organization name [REDACTED]

4. Further information enclosed Checklist.

	Enclosed (please tick)
A copy of your organization's most recent bank statements (mandatory)	✓
Copies of all <u>relevant</u> Employer's, Building & Public Liability Insurance Certificates & Title Deeds if appropriate (mandatory)	✓

A letter head showing the organization's address and contact details	✓ [REDACTED]
A copy of your constitution and articles of association (or similar documents if the above do not exist, showing the organization's status)	✓ [REDACTED]
A copy of your organization's latest set of accounting statements (if any exist)	✓ [REDACTED]
Copies of any letters of support for your project	✓ [REDACTED]
If your organization has previously received a grant from STC please include a brief report and evidence of how you promoted the contribution from the Council	[REDACTED]
Other (please list)	IT MUST BE STRESSED THAT THE TOWN MAYOR IS ALWAYS OFFICIALLY INVITED TO a) OPEN THE FESTIVAL, b) ATTEND MAYOR'S DRAMA AWARD, GALA CONCERT & ANNUAL GENERAL MEETING

If any of the above documents have not been enclosed, please give reasons why in the box below:

N/A

**5. Declaration by the applicant**

I/we declare that, to the best of my/our belief, the information given on this application form and in any enclosed supporting document is correct.


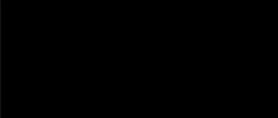
I/we declare that, I/we have read the Town Council's Grant Policy and believe to the best of our knowledge, that we meet the criteria set out by the Policy.

I/we confirm that a risk assessment will be completed prior to an event granted funding by the Town Council.

I/we accept the following:

- (i) that any false information we provide, even if provided in good faith, may lead to the withdrawal of the grant offered;
- (ii) that any grant offered will be used only for the purposes set out in this application;
- (iii) that we will provide reports on progress at the request of the Town Council;
- (iv) the support of the Town Council will be publicised;
- (v) that should any grant offered, not be used in accordance with the terms and conditions set by the Town Council, we undertake on behalf of the organisation to repay the outstanding amount to the Town Council on demand.

Please be aware that the decision as to whether you have been successful in your application will be communicated to you shortly after the relevant Council meeting.

<b>Signed:</b>			
<b>Print Name(s):</b>			
<b>Position(s):</b>	CHAIRMAN		
<b>Date:</b>	2 JUNE 2023		





## MODEL CONSTITUTION FOR THE USE OF AFFILIATED FESTIVALS ONLY

*Note: This document had been drawn up in consultation with the Charity Commission in the light of circumstances at competitive festivals and should not be used as a guide for other organisations.*

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### CONSTITUTION OF *(insert full title of festival)*

1. The name of the festival shall be the ~~SALTASH MUSIC, SPEECH & DRAMA FESTIVAL~~ Festival Association (hereinafter referred to as 'the Association').
2. The object of the Association shall be to advance the education of the public in the Arts, and in particular the Arts of Music, Speech and Drama, and Dance, in all their branches.

In furtherance of the object of the Association but not further or otherwise the Association shall have the following powers:

- (1) To hold or promote annual competitive festivals.
  - (2) To present and promote public performances, concerts and recitals.
  - (3) To affiliate to The British & International Federation of Festivals and to further the charitable objects of the said Federation.
  - (4) To do all such other things as are necessary to the attainment of the object of the Association.
3. The income and property of the Association shall be applied solely towards the promotion of its objects as set forth in the constitution and no portion thereof shall be paid or transferred, directly or indirectly to the members of the Association. Provided nothing herein shall prevent the payment in good faith by the Association to any member of the Committee, member, officer or servant of the Association
    - (a) of reasonable and proper remuneration for services actually rendered including reasonable and proper fees and usual charges for any professional services;
    - (b) of reasonable interest on money lent to the Association;
    - (c) of reasonable and proper rent for premises demised or let to the Association;
    - (d) of expenses properly incurred on behalf of the Association, on condition that
      - (i) No person shall be entitled to vote on a resolution nor attend any meeting concerning his own appointment to his paid office of the Association or any payment made or to be made to him by the Association;

- (ii) notwithstanding anything contained in the constitution of the Association no resolution relating to the payment to any member of the Committee shall be effective unless it is passed at a committee meeting at which there is present a quorum which comprises not less than one third of the multiple of three next above the total of those entitled to attend the meeting, and a majority of persons who are not remunerated for services being rendered to the Association.
4. Membership of the Association shall be open to any person who is interested in the object of the Association.
5. The Officials of the Association shall be:
- (1) A Chairman
  - (2) A Vice-Chairman
  - (3) An Honorary Secretary or Secretary
  - (4) An Honorary Treasurer
6. The Officials of the Association shall be elected annually at the Annual General Meeting of the Association from the Members of the Association.
7. The Management of the Association shall be vested in the Committee.
8. The Committee shall consist of the Officials of the Association and 6 Members of the Association to be elected annually at the Annual General Meeting of the Association.
9. All the powers of the Association shall be vested in the Committee save in so far as the same are hereby expressly required to be exercised by the Association in General Meeting and save that the Committee shall not be empowered to wind up the Association but such winding up can be decided upon only by a General Meeting of the Association.
10. (1) All moneys belonging to the Association shall be paid into such Bank as may be specified by the Committee to the account of the Association.
- (2) All cheques drawn on the account of the Association shall be signed by two Officials of the Association.
11. The property and investments of the Association (other than money at the Bank) shall be held in the name of the Association by the Chairman, Secretary, or Honorary Treasurer for the time being.
12. (1) The Annual General Meeting of the Association shall be held in the month of .....OCTOBER..... in every year and at such meeting the Officials of the association and the Committee shall retire but shall be eligible for re-election.
- (2) The Annual General Meeting shall be convened by the Secretary by not less than 21 days' notice in writing given to the Members of the Association.

- (3) At the Annual General Meeting a full Account duly audited of all receipts, expenditure and property of the Association together with a Balance Sheet for the year ended .....JULY 2023..... previous to the meeting shall be presented by the Committee. At such meeting the Auditors for the ensuing year shall be appointed and the Officials and Committee shall be elected.
  - (4) An Extraordinary General Meeting shall be convened by the Secretary upon a request by the Committee or by any six Members upon not less than fourteen days notice of such meeting being given to every Member which shall state the business to be conducted at the meeting.
  - (5) Any 5 Members of the Association personally present shall be a quorum at any General Meeting.
  - (6) At every General Meeting the chair shall be taken by the Chairman of the Association or in his absence by the Vice-Chairman. In the absence of the Chairman and the Vice-Chairman, a Chairman shall be elected by the Members present.
  - (7) The voting at a General Meeting shall be by show of hands but the Chairman or any three Members may demand a poll which shall be immediately taken and the result thereof declared by the Chairman. In the case of equality of votes the Chairman of the Meeting shall have a second or casting vote.
13. At any General Meeting every Member of the Association shall subject as hereinafter provided have one vote provided that no person other than a Member duly registered on the Register of Members and who shall have paid every subscription and other sum (if any) which shall be due and payable to the Association in respect of his membership shall be entitled to vote.
14. (1) The Committee shall meet at least .....5..... times in every year.
- (2) Meetings of the Committee shall be covered by the Secretary of the Association by giving at least seven days' notice to each Member or such shorter notice as the Chairman of the Association may decide.
- (3) Any .....5..... Members of the Committee personally present shall form a quorum.
- (4) The provisions herein before set out in relation to voting and the taking of the chair at General Meetings shall apply to meetings of the Committee.
- (5) The Committee shall have power to fill casual vacancies on the Committee from the Members of the Association and to co-opt not more than .....2..... persons as Members of the Committee and such persons need not be Members of the Association.

15. A Resolution to wind up the affairs of the Association may only be moved at a General Meeting convened for the purpose. Such Resolution will become effective only if 75% (or other substantial percentage) of Members only attending the meeting vote in favour. If upon the winding up or dissolution of the Association there remains after the satisfaction of all its debts and liabilities any property whatsoever, same shall not be paid to or distributed among the Members of the Association but shall be given or transferred to The British & International Federation of Festivals for its general charitable purposes, or some other Institution or Institutions, having objects similar to the object of the Association and which shall prohibit the distribution of its or their income and property amongst its or their Members.
  
16. Subject as hereinafter provided the Constitution of the Association as set out in this Schedule may be added to repealed or amended by resolution at any General Meeting provided that no such Resolution shall be deemed to have been passed unless it be passed by a majority of at least two thirds of the Members present at the meeting and entitled to vote. Provided no amendment shall be made to the Object Clause 2, the Dissolution Clause 15, and this clause and provided also that no amendment shall be made which would cause the Association to cease to be a charity in law.

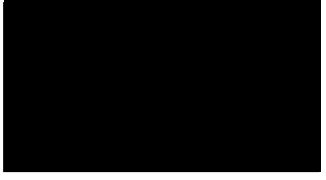
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*Note: The official adoption of the Constitution must be carried out at a Special General Meeting of Members after which the document becomes operative. Copies of the Constitution should be made available for Members, and will also be required by the Charity Commission if the Festival is applying for Registration as a Charity. When registering as a charity it is important to change this document **as little as possible** (you can set up several different management structures within the framework of this constitution - it is intended to be open-ended and allow growth and change). You should also make clear that you have followed this model when sending your forms into the Charity Commission and should contact the Federation if you get any queries from the Charity Commission.*

'A'



THE OFFICIALS  
SALTASH MUSIC SPEECH & DRAMA FES



To get your current balances or find out about other accounts you have that aren't listed here, log on to online banking (if you're registered), or call us on 0345 605 2345 .

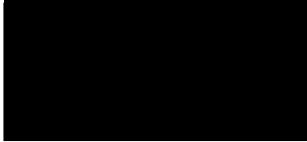
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Community Account Statement	£3,663.42
Business Premium Account	£0.00
So	

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THE OFFICIALS  
SALTASH MUSIC SPEECH & DRAMA FESTI



No transactions within the period		
23 May	Start Balance	3,663.42
23 May	Balance carried forward	3,663.42
	Total Payments/Receipts	0.00      0.00

Start balance	£3,663.42
Money out	£0.00
Commission charges	£0.00
Money in	£0.00
Gross interest earned	£0.00
End balance	£3,663.42

If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

**Saltash Music Speech & Drama Festival**

*Breakdown of accounts to end of May 2023*

<b><u>Income</u></b>	
Speech Entries	£523
Instrumental Entries	£410
Vocal Entries	£228.00
Speech Door	£178.97
Vocal Door	£72.00
Instrumental Door	£208.00
Advertising	£30.00
Friends	£655.00
Programme Sales	£192.00
Coffee Mornings	£115.05
Float	£150.00
Raffle	£75.00
Sum Up Payments	£126.87
Trophy Replacement	£20.00
Gala Concert	£255.00
<b>TOTAL</b>	<b>£3,238.89</b>

**Expenditure**

Printing	£388.00
BIFF Insurance	£205.00
Vocal Overpayment	£9.00
Cash Float	£150.00
Sum Up Purchase	£129.00
Accommodation	£247.98
Speech Adjudicator	£794.20
Vocal Adjudicator	£254.95
Instrumental Adjudicator	£580.60
Expenses	£36.30
Wesley Church	£1,012.00
Bounced Cheque	£10.00
Accompanist	£258.00
BIFF Membership	£175.00

**TOTAL**

**£4,251.02**

Balance C/F	£4,675.55
Income	£3,238.89
<b>TOTAL</b>	<b>£7,914.44</b>
Expenditure	£4,251.02

**TOTAL BALANCE**

**£3,663.42**

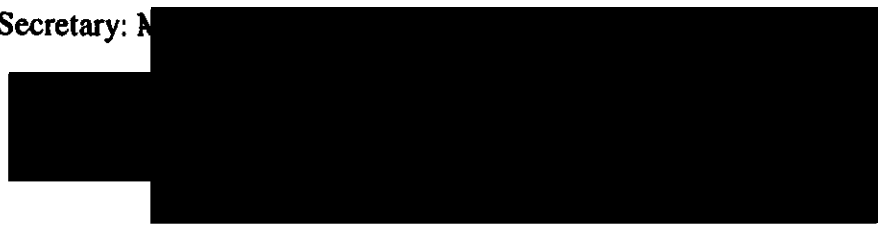




(c)

# Saltash Music, Speech and Drama Festival

General Secretary: M



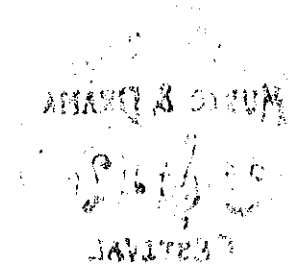
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Chairman: M



# Gallop, Stomp, Spin and Dance Festival

For more information, please contact the organizers at 123 Main Street, Suite 100, Anytown, USA. Phone: (555) 123-4567. Email: info@gallopstompspinanddance.com





**Certificate of Employers' Liability Insurance<sup>(a)</sup>**

*(Where required by regulation 5 of the Employers' Liability (Compulsory Insurance) Regulations 1998 (the Regulations), one or more copies of this certificate must be displayed at each place of business at which the policy holder employs persons covered by the policy)*

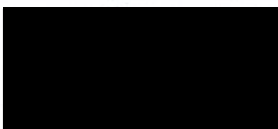


1. **Name of policy holder:** Saltash Music Speech & Drama Festival
2. **Date of commencement of insurance policy:** 1st January 2023
3. **Date of expiry of insurance policy:** 31st December 2023

We hereby certify that subject to paragraph 2:-

1. the policy to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Jersey, the Island of Guernsey and the Island of Alderney, or to offshore installations in any waters outside the United Kingdom to which the Employers' Liability (Compulsory Insurance) Act 1969 or any amending primary legislation applies<sup>(b)</sup>; and
2. (a) the minimum amount of cover provided by this policy is no less than GBP5,000,000 <sup>(c)</sup>; or  
~~(b) the cover provided under this policy relates to claims in excess of GBP~~  
~~but not exceeding GBP~~

Signed on behalf of those Lloyd's Underwriters subscribing to the above policy (Authorised Insurers)



Authorised Signatory

- (a) Where the employer is a company to which regulation 3(2) of the Regulations applies, the certificate shall state in a prominent place, either that the policy covers the holding company and all its subsidiaries, or that the policy covers the holding company and all its subsidiaries except any specifically excluded by name, or that the policy covers the holding company and only the named subsidiaries.
- (b) Specify applicable law as provided for in regulation 4(6) of the Regulations.
- (c) See regulation 3(1) of the Regulations and delete whichever of paragraphs 2(a) or 2(b) does not apply. Where 2(b) is applicable, specify the amount of cover provided by the relevant policy.

*Note: The information below this line does not form part of the statutory certificate. Those Underwriters at Lloyd's on whose behalf this certificate is issued require the following information to be entered by the issuing intermediary:*

Name and address of issuing intermediary: Bennett  
Gould & Partners Ltd, Rennie House, 57-60 Aldgate High  
Street, London, EC3N 1AL

Issuing intermediary's reference:  
(if different from the Policy Number stated above)

## PUBLIC & PRODUCTS LIABILITY CERTIFICATE SCHEDULE

INSURER	Argenta Syndicate 2121 at Lloyd's
POLICY NUMBER	ARG0526
PERIOD OF INSURANCE	From 1st January 2023 To 31st December 2023 Both dates inclusive
INSURED	Saltash Music Speech & Drama Festival
PUBLIC LIABILITY	£5,000,000 In respect of any one occurrence or series of occurrences arising out of one originating cause
PRODUCTS LIABILITY	£5,000,000 In respect of all occurrences arising during any one period of insurance

**Signed on behalf on the Insurers:** \_\_\_\_\_



**Bennett Gould Underwriting**

A trading style of Bennett Gould & Partners Ltd

Acting on behalf of Argenta Syndicate 2121 at Lloyd's under Binding Authority Agreement number B0880ARGEN2023

**From:** [Redacted]  
**To:** [Redacted]  
**Date:** Feb 6, 2023 9:19:53 AM  
**Subject:** Re: Saltash MS&D Festival - Gala Concert

[Redacted]

thank you so much for inviting the saxophone quartet back to play in the gala concert - they all came back to school speaking very highly of the experience.

We appreciate the additional trophy and shields, also - I have just completed my first year at Lipson as Head of Department, and the recognition from the Festival of what we are collectively doing as a music department is much appreciated.

Kind regards, and look forward to returning to the Festival next year,

[Redacted]

Firstly congratulations to [Redacted] on gaining an honours mark of 90 at the Festival this afternoon. Please could you invite the Lipson Saxophone Quartet to attend and play at the Gala Concert on Saturday 4th February at Saltash Wesley Methodist Church at 7pm. There are extra trophies to be awarded to [Redacted] but please do not tell anyone so that we can spring a surprise. Also please let me should they like to come along to the concert any particular time from 7pm would be preferable to the quartet.

Many thanks for your help.

[Redacted]

**Lipson Co-operative Academy respects the work life balance of its staff and therefore a reply is not automatically expected outside of working hours.**

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**From:** [Redacted]  
**To:** [Redacted]  
**Date:** Feb 4, 2023 1:43:32 PM  
**Subject:** Thank you

[Redacted]

Thank you so much for the lovely scarf.  
I really enjoyed my time at your festival and was so glad to have finally made it!

[Redacted]

to help them in some small way.

Kind regards,

[Redacted]

**From:** [Redacted]  
**To:** [Redacted]  
**Date:** Feb 3, 2023 11:21:58 AM  
**Subject:** Re: Saltash MS&D Festival - Gala Concert

[Redacted]

Firstly, please let me apologise once again for the mix-up with the dates that the band and quartet were supposed to be playing on in the Festival. It was entirely my fault, as I wrote the wrong date down, but I am forever grateful to the Festival team for agreeing to move the performance to the Thursday. It has certainly taught me to read my emails twice...! Please thank the rest of the team on my behalf for being so accommodating.

I have spoken with the sax quartet and they are able to make it to to the Gala concert tomorrow night. Would they be able to perform at 7pm and then make their exits? Some of them have plans elsewhere later in the evening. What time would they need to arrive, and would they need to bring music stands or will there be some there? The extra trophies sound exciting, and I'm sure one of the students would be able take them for the school.

Thank you very much to the whole Festival team for the time and effort spent on organising the event - it has been a great experience for our students to take part and we look forward to returning next year.

Kind regards,

[Redacted]

[Redacted]

[Redacted]

[Redacted]

**Lipson Co-operative Academy respects the work life balance of its staff and therefore a reply is not automatically expected outside of working hours.**

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### Section 1

Page 13 of 14

1. The first part of the document is a list of items, including a list of names and a list of numbers.

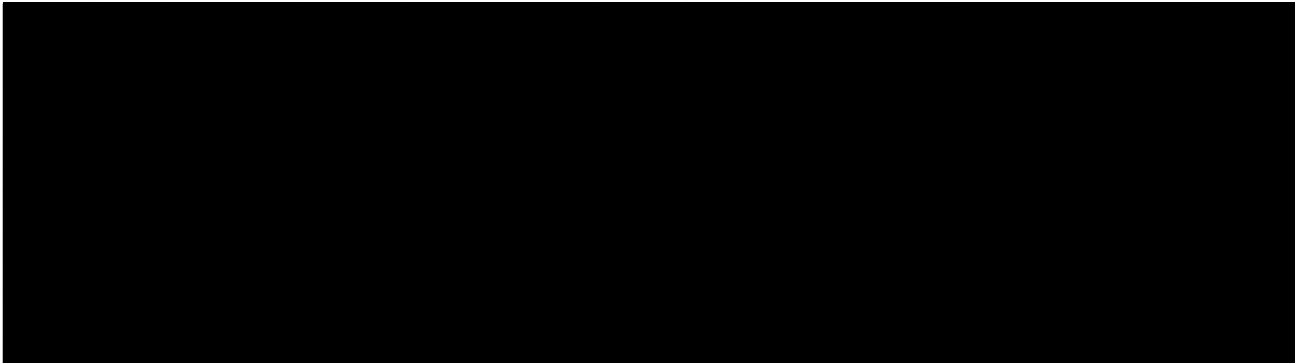


7

**From:** [REDACTED]  
**To:** [REDACTED]  
**Date:** Feb 3, 2023 9:22:54 AM  
**Subject:** Re: Saltash MS&D Festival - Gala Concert

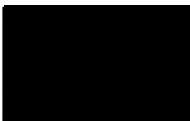
That's lovely news [REDACTED] I have just asked them now. Will let you know later.

Lovely to see you too. A brilliant day which brought back many memories!



Lovely to see today at the Saltash Festival. One of the Special Awards from the Adjudicator is the most promising Novice which was won by [REDACTED]. Please could you see if [REDACTED] is available to come to the Gala Concert to receive this additional trophy.

Many thanks.



8

**From:** [Redacted]  
**To:** [Redacted]  
**Date:** Feb 2, 2023 11:31:01 PM  
**Subject:** Re: Saltash MS&D Festival - Gala Concert

It was my pleasure.

What you do is such an important experience for our young people. It is much appreciated by all of us.

I'll ask both tomorrow and see what happens.

Could you tell me what time the gala starts?

[Redacted] is quite young and I wonder if it could be presented in the first half of the concert. Sometimes the younglings fade and can then depart at the interval if they need to.

Regards,

[Redacted]

Firstly many thanks for all you did in the instrumental section of our Saltash Festival. One of the trophies to be issued at the Gala Concert is the Overall Wind - The Tony Carr Cup which has been shared by [Redacted]. Please could you see if one or both of these can come to the Gala Concert on Saturday at 7pm to receive this trophy or can you collect it on their behalf.

Once again many thanks.

[Redacted]

**From:** [Redacted]  
**To:** [Redacted]  
**Date:** Feb 2, 2023 11:01:20 PM  
**Subject:** Re: Saltash MS&D festival - Gala Concert

\* How wonderful ! Can you tell me what the trophy is or is it a surprise? ! \*

---

**From:** [Redacted]  
**Sent:** [Redacted]  
**To:** [Redacted]  
**Subject:** Saltash MS&D festival - Gala Concert

[Redacted]

Further to our conversation earlier regarding [Redacted] participation at our Gala Concert I have now realised that she will also receive an additional trophy. Hopefully she will be able to come to receive this trophy.

Many thanks.

[Redacted]

10

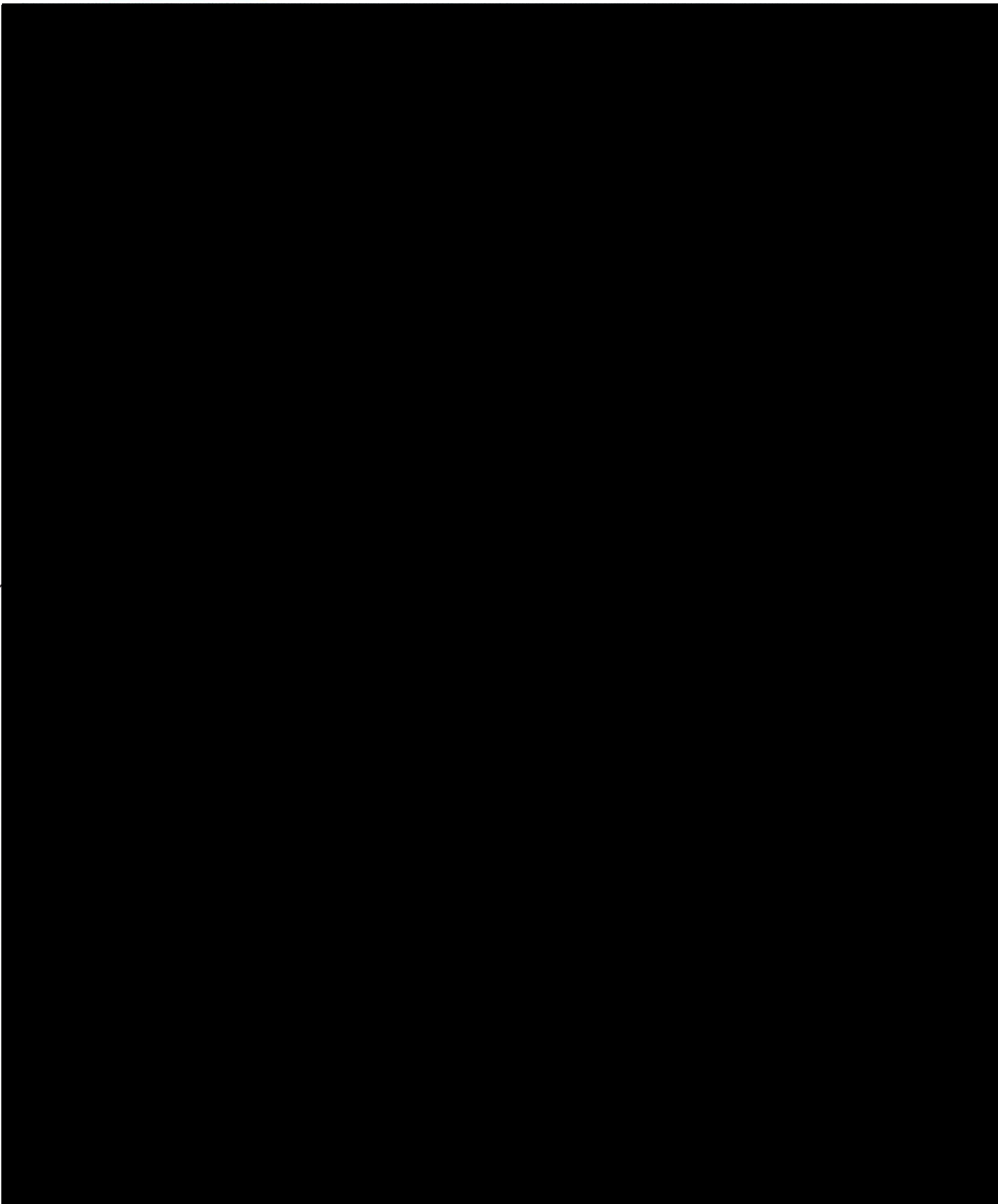
**From:** [Redacted]  
**To:** [Redacted]  
**Date:** Jan 27, 2023 5:03:17 PM  
**Subject:** Re: Saltash Music Speech & Drama Festival



Hi Phil. A big thank you for a wonderful festival. It was beautifully organised and such great timings. Also, my thanks to all involved for making it run so smoothly. Our journey home was longer than expected due to fog and two jams, but we were back by 9 30. All the best for the future. Take care. [Redacted]



Sent from [Outlook for Android](#)



# THANKS

Saltash Wesley Methodist Church



Festival Sponsors :

Saltash Town Council



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Official Accompanist :

All Other Accompanists

Friends of the Festival

Advertisers / Press for Publicity

Significant Signs :                      Printing

Helpers on the Door & Front of House

Adjudicator's Assistants :

Awards Administrator & Door Stewards C

Friends Adminstrators :

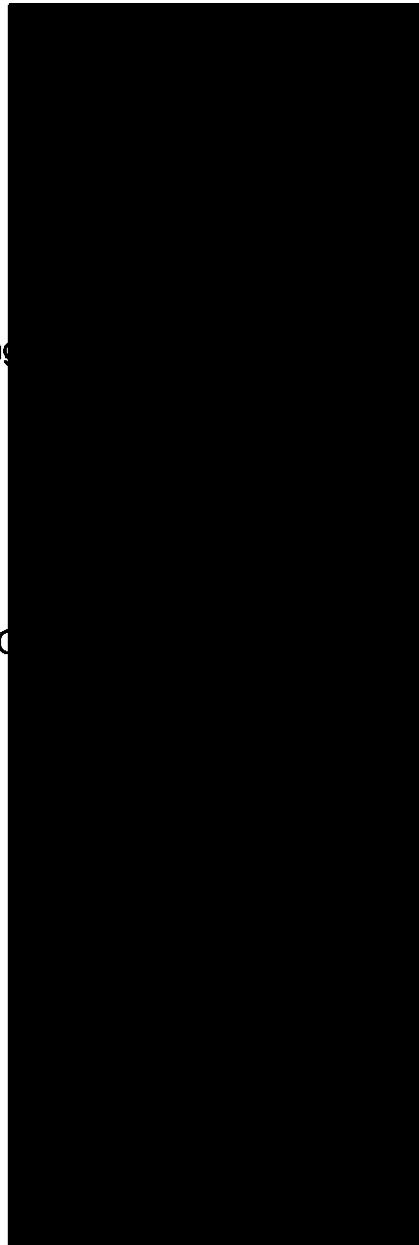
Trophy Secretaries :

Performers, Parents & Teachers

Festival Draw Organisers :

Audiences : During Festival & Tonight

Anyone else who has contributed to the success of the Festival





**30th Annual**

**Saltash Music, Speech  
& Drama Festival**

SALTASH WESLEY  
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2020

27th JANUARY to 8th FEBRUARY

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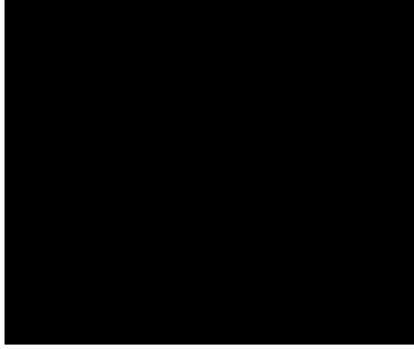
Church contact number during Festival : 01752 845177

SALTASH  
MUSIC, SPEECH AND DRAMA FESTIVAL

This Festival is affiliated to the British  
Federation of Music Festivals.

2024

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